

Premises Licence

Premises Licence Number:

PREM/02841/007

Public Register Copy

Initial licence issued from:

11th March 2010

Current licence effective from:

16th August 2011

Appendix A

Premises Address: Warehouse (The), 19-21 Somers Street, Leeds, LS1 2RG,

Licensable activities authorised by this licence: Sale by retail of alcohol; Provision of late night refreshment; Exhibition of a film; Performance of live music; Performance of recorded music; Performance of dance; Entertainment similar to live music, recorded music or dance; Provision of facilities for making music; Provision of facilities for dancing; Provision of facilities for anything similar to making music or dancing;

Times for licensable activities

Sale by retail of alcohol

Every Day 18:00 - 07:00

Provision of late night refreshment

Every Day 23:00 - 05:00

Exhibition of a film

Every Day 18:00 - 08:00

Performance of live music

Every Day 18:00 - 08:00

Performance of recorded music

Every Day 18:00 - 08:00

Performance of dance

Every Day 18:00 - 08:00

Entertainment similar to live music, recorded music or dance

Every Day 18:00 - 08:00

Times for licensable activities

Provision of facilities for making music

Every Day 18:00 - 08:00

Provision of facilities for dancing

Every Day 18:00 - 08:00

Provision of facilities for anything similar to making music or dancing

Every Day 18:00 - 08:00

Opening hours of premises

Everyday 18:00 - 08:00

Alcohol sales are permitted for consumption on the premises


Premises Licence Holder(s): The Warehouse Leeds Ltd, The Stable, 6
Bainbrigge Road, Headingley, Leeds, LS6 3AD

Registered number of holder(s): 07581953

Designated Premises supervisor: Mr William Henry Cordon

**Access to the premises by children is restricted.
Detailed in full on Part A of this licence.**

Licence Issued under the authority of Leeds City Council


Miss Jane Wood
Licensing Officer
Entertainment Licensing
Licensing and Registration

Annex 1 – Mandatory conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made
 - a. By the British Board of Film Classification (BBFC,) Where the film has been classified by the Board, or
 - b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or,
 - c. where the licensing authority has notified the licence holder that section 20 (3) (b) (74 (3) (b) for clubs) of the Licensing Act 2003 applies to the film.
5. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

- a. games or activities which require or encourage, or are designed to require or encourage, individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
- b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- d. provision of free or discounted alcohol in relation to the viewing on the premises of a

sporting event, where that provision is dependent on -

- i. the outcome of a race, competition or other event or process, or
 - ii. the likelihood of anything occurring or not occurring;
- e. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
6. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
7. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
8. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

9. The responsible person shall ensure that -
- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i. beer or cider. 1/2 pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass:125 ml; and
 - b. customers are made aware of the availability of these measures

Annex 2 – Conditions consistent with the Operating Schedule

Additional details in respect of Licensable Activities authorised by this licence

10. Provision of late night refreshment

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Provision of hot food and hot drink.

11. Exhibition of a film

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Provision of music videos and DVDs.

12. Performance of live music

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Amplified and unamplified music

13. Performance of recorded music

Location where activity will take place:

This activity will take place indoors.

Activity Details:

In-house music system.

14. Performance of dance

Location where activity will take place:

This activity will take place indoors.

15. Entertainment similar to live music, recorded music or dance

Location where activity will take place:

This activity will take place indoors.

16. Provision of facilities for making music

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Amplified and unamplified music

17. Provision of facilities for dancing

Facilities provided:

Provision of dance floors.

Location where activity will take place:

This activity will take place indoors.

18. Provision of facilities for anything similar to making music or dancing

Location where activity will take place:

This activity will take place indoors.

19. All Licensable Activities

Non Standard Timings

From the end of permitted hours on New Year's Eve, to the start of permitted hours on New Year's Day.

At the start of British Summertime, the terminal hour for all licensable activities shall be extended by one hour.

20. Concerns in respect of children

None defined

Conditions consistent with the operating schedule relating to the licensing objectives

The prevention of crime and disorder

21. At all times that licensable activities are taking place there shall be a member of staff on duty who is able to download any CCTV footage immediately on request of police.
22. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and I or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
23. There will be a communication link to the WYP and other relevant venues in the locality by means of the Nitenet radio.
24. A suitable CCTV system will be maintained and be operational on the premises at all time when licensed activities are being carried out.
25. The siting and standard of the CCTV system will be agreed with West Yorkshire Police prior to installation and will comply with that agreement at all times.
26. Changes to the siting and standard of CCTV systems may only be made with the written consent of West Yorkshire Police.
27. CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of West Yorkshire Police.
28. A Supervisors Register will be maintained at the licensed premises, showing the names, addresses and up to date contact details for the DPS and all personal licence holders.
29. The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that the licensed activities are carried out and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.
30. The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a Daily Record Register is maintained on the premises by the door staff.
31. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person and the date and time he/she commenced duty and finished duty (verified by the individuals signature).

32. The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.
33. The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.
34. The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.
35. A policy for searching patrons at the entrance to the premises will be adopted and prominently displayed on the premises.
36. The PLH/DPS will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.
37. A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.
38. Notices will be prominently displayed at the entrances to the premises which state:
 - a. A search will be conducted as a condition of entry to the premises;
 - b. Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the Incident Report Register.
 - c. Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs.
 - d. Entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances.
39. The PLH/DPS will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.
40. The PLH/DPS staff will ask for acceptable evidence (as agreed by West Yorkshire Police/WYTSS) from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.
41. Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.
42. The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.
43. The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where exists, whose aims include the promotion of the licensing objectives.
44. The PLH/DPS will operate a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with West Yorkshire Police. The PLH/DPS will ensure that staff receive training on the policy.
45. The retail sale of alcohol shall cease one hour before the premises close.

Public safety

46. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.

47. A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
48. Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.
49. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
50. One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:
 - a. Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA.
 - or
 - b. Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.

The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.

51. Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
52. Safety glass that is impact resistant should be used wherever possible in all areas where the public may come into contact with it. Where it is not used in public areas, glazing should be shielded to protect it from impact.
53. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
54. Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
55. No strobes, lasers, smoke machines or any other special effects, will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.
56. A suitably trained First Aider or appointed person will be provided at all times when the premises are open.
57. Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.

The prevention of public nuisance

58. Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 23.00 hours and at all times if entertainment takes place on more than 30 occasions per year.

59. Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.
60. The PLH/DPS will ensure patrons use external areas in a manner which does not cause disturbance to nearby residents and business in the vicinity.
61. The PLH/DPS will adopt a 'cooling down' period where music volume is reduced towards the closing time of the premises.
62. The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.
63. The designated premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
64. There shall be no external loudspeakers.
65. Bottles will not be placed in any external receptacle after 23:00 hours to minimise noise disturbance to neighbouring properties.
66. The activities of persons using the external areas shall be monitored after 23:00 hours and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary.
67. Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti social behaviour.
68. SIA Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure: Queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.

The protection of children from harm

69. People under the age of 18 years of age will not be admitted.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 - Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.

The Minor Variation received 29th July 2011 has been deemed granted in accordance with the plan submitted with the application.

Plan Drawing Number: 1394 04 Rev A